



Section 4

Tuition and Financial Policies

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2025-2026 SCHOOL YEAR TUITION AND FEES

- Admissions Application Fee* - \$100
- Enrollment Fee* - \$350
- Continuous Enrollment Fee** - \$250
- FACTS Maintenance fee (per family) - \$50
- Elementary Tuition (Grades K-5) - \$13,315
- Middle School Tuition (Grades 6-8) - \$14,125

*These fees are non-refundable and are for new students only.

**This fee is non-refundable and for returning students only.

AUTOPAY REQUIREMENT

All financial accounts (aka FACTS accounts) must be set up on autopay for tuition and incidental accounts. Autopay can be set up for your account by logging into Family Portal (<https://LCS-WA.client.renweb.com/pw/>) and selecting the “financial” link. Within the section, you will have the ability to activate autopay. Any accounts not set up with autopay by August 30 of the new school year will automatically be opted into autopay by the LCS finance department.

BOOK FINES

Students using books owned by LCS (including both textbooks and library books) will be assessed fines if the book is damaged beyond normal use. These fines need to be paid at the end of the current school year to receive report cards. Students should not highlight or mark in their books without teacher permission.

For a more detailed list of school fees, such as field trips, yearbook, lunches, etc., please review the Tuition and Fees Sheet found on the website.

DELINQUENT ACCOUNTS

Families are encouraged to contact the school and make arrangements if their accounts may be facing delinquency. The school may unenroll students with delinquent accounts of 90 days or more. Once an account becomes 45 days delinquent, students will not be permitted to sign up for extra-curricular activities (e.g., after school clubs, camps, sports, musical clubs, etc.) until the past due balance is paid in full.

DONATIONS TO LIGHTHOUSE

As an independent private school, Lighthouse Christian School relies on the financial support of generous donors to help advance the mission of the school, sustain a robust learning environment, honor our faculty and staff with competitive compensation, and serve as wise stewards of our facility. Every gift to Lighthouse, regardless of size, makes a difference. We ask all our families to prayerfully consider participating in ways that are fitting for them.

There are several ways families can help to support the Lighthouse mission: Partners in Excellence, Legacy Annual Fund, the Lighthouse Annual Auction, Endowment, and Planned Giving. As a 501(c)(3) not-for-profit organization, gifts to Lighthouse are tax-deductible as allowable by law. For additional information regarding gifts, please contact our Development Officer.

EXTENDED SCHOOL CARE FEES

Families may utilize extended school care before and after school on a drop-in basis. No pre-registration is required. Billing is based on usage and is \$8/hour, billed in 15-minute increments (\$2.00 per each 15-minute increment beginning at 3:20 p.m.).

FACTS MAINTENANCE FEE

A \$50 annual maintenance fee is charged for all FACTS accounts (one charge per family/FACTS customer).

LATE PAYMENT POLICY

A \$35.00 late fee will be assessed if the full monthly tuition payment or incidental payment is not received by FACTS within five days of the payment due date. The late fee will double after the third past due payment in a school year.

RETURNED PAYMENT FEE

FACTS charges a \$30.00 fee for non-sufficient funds or returned payments. FACTS will make three attempts to collect payment. Each returned payment will result in additional non-refundable charges of \$30.00 each.

STUDENT STORE POLICIES

Accepted Payment Types

LCS offers uniform and spirit wear, snacks, and a variety of novelty items at the Lighthouse Landing Student Store. The store is open before school, after school, and sometimes during lunch breaks. The following payment types are accepted in the store:

- Cash

- Credit card
- Check
- FACTS account charge (parents only or student accompanied by parent)
- Student prepaid account

Student Purchasing Policy

Students cannot charge purchases directly to their families' FACTS account. Student purchases will only be allowed to be paid with cash or charged to their prepaid account.

Funds can be added to a student prepay account by logging into the FACTS Family Portal (<https://LCS-WA.client.renweb.com/pw/>) and selecting the "financial" link. In the 'Prepay Accounts' module, select to add funds and complete the required steps. A notification email will be sent when the account reaches \$5 or less, should you wish to add additional prepay funds. Students shopping without a parent must have cash or a prepaid balance on their account to make purchases through the student store. Any negative balances at the end of the year will be charged to your incidental account.

For graduating 8th graders with a remaining balance on their prepay account:

- If the graduating student has a sibling that will be enrolled the following school year, the balance will be transferred to the sibling's account.
- If the graduating student does not have a sibling enrolled the following school year, all balances over \$10 will be refunded via check. Check refunds will be issued within 60 days of the end of the school year.

TUITION PAYMENT PLANS

Tuition payments are made through FACTS. The following options are available:

1. One annual payment due on or before September 15.
2. Semi-annual payments: Due 8/20 and 1/20
3. Quarterly payments: Due 8/20, 11/20, 2/20, and 5/20
4. 10 monthly payments (August – May)
5. 20 payments – 2x/month (August – May)

VARIABLE TUITION

Lighthouse Christian School is committed to providing an accessible, high-quality education built on a Biblical worldview. We recognize not only the importance of a Christian education, but also the investment families make to secure that priceless gift for their children.

Our variable tuition program provides a customized tuition rate for students in grades K-8 for whom the full cost of education may otherwise be prohibitive. It is a system designed to make private education more accessible by providing variable tuition grants that adjust the total tuition cost based on the unique financial situation of each eligible family. It is not a "one-size-fits-all" tuition approach. Grants range from 5%-55% of the full annual tuition rate.

WITHDRAWAL POLICY/FINANCIAL OBLIGATION

Lighthouse bases its annual operating budget and financial plans on the expectation that students will attend for the entire school year. However, we understand that circumstances may change unexpectedly, causing families/students to leave before the start or end of the school year. To withdraw, families must complete the Notice of Withdrawal Form, located on the website. Tuition charges will apply based on the following withdrawal deadlines:

- **By February 28:** Family will be released from continued enrollment commitment.
- **After February 28:** Family will be released from enrollment, but continuous enrollment fee is non-refundable.
- **March 1 to May 31 for the coming year:** Family is responsible for 10% of the total annual tuition (paid in June of the current school year).
- **June 1 to the first day of school:** Family is responsible for 20% of the total annual tuition (due within 30 days of withdrawal notification).
- **After the first day of school:** Prorated tuition for days attended + 20% of total annual tuition.
- **Within second semester:** 100% of total annual tuition and will be billed in full upon withdrawal notification.

Unique circumstances may be considered upon written request to the Director of Operations.

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