

AMENDED AND RESTATED
BYLAWS of
LIGHTHOUSE CHRISTIAN SCHOOL
3008 - 36th Street NW
GIG HARBOR, WA 98335

INCORPORATION: Lighthouse Christian School is hereby formed and dedicated to operate as a non-profit educational institution, within the meaning of section 501[c](3) of the Internal Revenue Code, with the express intent to glorify God by providing children a balanced formal education, in compliance with the civil laws of the State of Washington, based on the truth of God's Holy Word that 1) challenges and directs students to glorify and enjoy God in all areas of life including academics, recreation, personal worship, family and church life, and career; and that 2) actively encourages them to grow in a personal relationship with Jesus Christ.

MISSION STATEMENT: Lighthouse Christian School exists to glorify God by providing quality, Christ-centered education that will nurture students to become spiritually minded, academically versed, socially balanced, and equipped to make a positive impact in their community to the glory of our Lord Jesus Christ.

STATEMENT OF FAITH: The following truths are held in common agreement by the members and employees of this corporation:

A. **THE BIBLE.** We believe in the Bible alone as the inspired Word of God, the only unerring authority for our Christian faith and life (2 Timothy 3:15-17).

B. **GOD.** We believe in one true God, our eternal creator, and infinitely perfect being, existing in three persons: Father, Son, and Holy Spirit (Isaiah 40:28; 44:6-8; Matthew 28:19).

C. **FATHER.** We believe in God the Father, the ruler of the universe and our heavenly Father (1 Timothy 1:2; 6:15-16).

D. **SON.** We believe in Jesus Christ, the only begotten Son of God, true God and true man, our crucified and risen Savior and Lord; in his virgin birth; his sinless life; his miracles; his vicarious and atoning death through his shed blood; his literal bodily resurrection; his ascension to the right hand of the Father; and his personal, bodily return in power and glory (John 1:1-18, Isaiah 7:14, 9:6, Matthew 1, 2 Corinthians 5:21; 1 Corinthians 15, Hebrews 1:9,10).

E. **HOLY SPIRIT.** We believe in the Holy Spirit, who made us God's children by the new birth when we trusted Jesus Christ and is at work in our hearts prompting obedience and love for God (Romans 5:5; 8:13-17).

F. **SALVATION.** We believe that all people have sinned against our holy and righteous God and are therefore worthy only of God's judgment (Romans 3:23;

6:23). We believe in the good news, that Jesus Christ died, bearing the penalty for our sins and was buried, that he rose again to provide forgiveness and eternal life for all who, by the grace of God, trust in him alone (1Corinthians 15:1-4; Romans 10:9-10). We believe in the grace of God, who has saved us, not because of who we are or what we have done, but as a gift received by faith alone (Titus 3:5-7; Ephesians 2:8-9).

G. THE CHURCH. We believe in the universal church, invisibly uniting all true believers in our Lord Jesus Christ as brothers and sisters (1 Corinthians 12:12-13). We believe in local churches and in visible gatherings of believers for worship, fellowship, instruction and service for Christ (Acts 2:42-47).

H. RESURRECTION. We believe in the resurrection of both the saved and the lost; they are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29; 1 Corinthians 15).

STATEMENT OF UNITY: The Board of Directors, the Administrators, the staff and volunteers all agree not to contentiously enter into areas of doctrine with regard to interpretation of specific areas of scripture while under the operation of school business. This includes the doctrines pertaining to the mode, time and method of baptism, the election and security of believers, the timing of the infilling of the Holy Spirit, the sacrament of communion and the various interpretations regarding the second coming of Christ.

Conflicts that adversely affect the operation of Lighthouse Christian School and its Articles of Incorporation, Bylaws and policies and procedures, arising between and/or within the Board of Directors, the Administration, the staff, the volunteers, the supporting churches and the parent body shall first be attempted to be resolved internally through appropriate channels as specified in the Lighthouse Christian School Handbooks. If the conflict continues, the assistance of a Christian mediator may be sought to facilitate resolution of the matter. Anyone of the above described parties may call for mediation after first attempting resolution through appropriate internal channels.

ARTICLE I.

SCOPE OF EDUCATION: Lighthouse Christian School may provide programs for various age groups, including but not limited to: child care, preschool, home school support, elementary school, junior/middle school and high school.

The Mission Statement dedicates the Board of Directors, the administration and the staff to striving for the highest scholastic and spiritual standards possible.

ARTICLE II.

CORPORATE STRUCTURE: Lighthouse Christian School will be incorporated and operated under the laws and regulations of the State of Washington and of the United States of America.

Lighthouse Christian School shall be a Board of Directors-operated corporation that is independent, non-profit and tax exempt within the intent of Internal Revenue Code 501[c](3) or its successor statute.

Lighthouse Christian School will operate under the highest degree of financial and operational integrity. The Board of Directors shall develop and implement policies and procedures to ensure a high level of professional integrity.

The Board of Directors shall also ensure that the financial affairs of Lighthouse Christian School are open for parent and community review, as much as possible while maintaining appropriate confidentiality.

An annual financial report and an Administrator’s report shall be provided, at least annually, to the parent body at a meeting held each March. Other corporate meetings may be held during the year as necessary to operate a well-functioning school.

The corporation’s annual fiscal year shall start July 1 and end June 30 of each year.

ARTICLE III.

QUALIFICATIONS OF ENROLLMENT: All students must comply with the academic, religious and behavioral standards of Lighthouse Christian School. Parents and guardians must support the academic, religious and behavioral policies of Lighthouse Christian School.

ARTICLE IV.

THE BOARD OF DIRECTORS: The Board of Directors shall be the governing body of Lighthouse Christian School. The Board of Directors shall consist of a total of up to fifteen voting individuals, as follows:

- a) Up to three positions on the Board of Directors shall be individuals elected by the parent body of Lighthouse Christian School. The election shall be held in May of each year, with the term of office commencing on June 30 of that year. Each family shall be authorized a total of one vote for election of members to the Board of Directors. The parents of the students enrolled in Lighthouse Christian School (herein referred to as the parent body) shall annually, elect one representative from the parent body to the Board of Directors for a three-year term. The parent representatives to the board shall serve staggered terms so that only one is elected each year.

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A parent body representative may forfeit his/her position upon the withdrawal of his/her student from Lighthouse Christian School. To ensure the continued operation of a well-maintained school, in the event that a parent body representative to the Board of Directors is unable to finish his/her term, the Board of Directors may select an individual from the existing parent body. The term of office for this individual shall conclude

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on June 30 of that school year. In May, the parent body shall elect a replacement to complete the position's full term.

- b) Up to thirteen positions on the Board of Directors shall be individuals selected by the Board of Directors for their specific talents and/or gifts that would enhance the operation of Lighthouse Christian School. The process of selection shall be that any Director may recommend a candidate. By majority vote of Directors, an individual may be elected to the Board.
- c) In keeping with the interdenominational philosophy of Lighthouse Christian School, no more than 50% of voting members of the existing Board of Directors shall be from any one local church congregation. The term of each voting Director shall be for three years and shall run from July 1 through June 30.
- d) A person may be re-elected to the Board of Directors by a majority vote of the body that originally elected that Director. In the event that a voting member of the Board of Directors is unable to finish his/her term, the Board of Directors may select a replacement for the balance of the term. The process of selection shall be that any Director may recommend a candidate. By majority vote of Directors, an individual may be elected to the Board.
- e) Also included on the Board of Directors shall be non-voting members to include Administrator(s), whose term(s) shall last the duration of his/her employment with Lighthouse Christian Schools and up to two faculty members from Lighthouse Christian School. The faculty representatives will be appointed by the Director of Education from the individuals serving as faculty team leaders. If a faculty representative is unable to finish his/her term, the Director of Education may appoint a replacement for the balance of the term.

All members of the Board of Directors, voting and non-voting, elected and appointed, shall meet the qualification standards as specified herein.

No person shall be denied membership of the Board of Directors on the basis of sex, race, color, national or ethnic origin.

The qualifications for members of the Board of Directors shall include the full agreement with the Statement of Faith, a personal commitment to Christ, an attitude of support and enthusiasm for Christian schools, member in good standing or adherent in their local Trinitarian Christian church, Godly character and a commitment to support the development of Lighthouse Christian School.

Employees of the Lighthouse Christian Schools, their immediate family members, and others, which the Board of Directors deem to have conflicts of interest, may not serve as voting members on the Board of Directors.

The Board of Directors shall annually elect a Chairperson, Vice-Chairperson, Secretary and Treasurer. The Chairperson shall only vote to break a tie-vote.

The Chairperson shall oversee the Board of Directors and conduct the meetings. The Vice-Chairperson shall substitute for the Chairperson when necessary. The Secretary shall maintain the required corporate records. The Treasurer shall oversee the financial records of the corporation. The four officers shall constitute the executive committee which may act in the best interest of Lighthouse Christian School between the meetings of the Board of Directors. Any such acts shall be reviewed and ratified by the entire Board.

A quorum shall consist of a simple majority of the existing Board of Directors.

The Board of Directors shall meet at least quarterly. Special meetings may be held as needed to operate a well-functioning school.

The Board of Directors shall be empowered to set policies for Lighthouse Christian School. The Board of Directors shall also hire, and, if necessary, discharge its direct reports of the school. The Board of Directors shall, at least annually, conduct performance appraisals of its direct reports.

The Board of Directors shall also ensure integrity of the school's financial affairs. The Board of Directors will adopt an annual balanced budget and oversee the finances of the school. An external audit or review of the financial and operational affairs of the school shall be accomplished at least annually, as determined by the Board of Directors.

A member of the Board of Directors may be removed by the Board of Directors if he or she fails to continue to meet the qualifications required as a member of the Board of Directors. The process shall be guided by Matthew 18: 15-17. Removal of a member of the Board of Directors shall be by two-thirds vote of a quorum of voting members of the Board of Directors at a regular or special meeting with at least 10 days prior written notice to the Board of Directors, including notice of the grounds for removal. If in the best interests of the corporation, members of the Board of Directors elected by the parent body may be recalled by a two-thirds vote by ballot of the total existing parent body at a special meeting with at least ten (10) calendar days prior written notice to the entire existing parent body and to the existing Board of Directors, including notice of the grounds for removal. This special meeting shall be called by the Board of Directors only after receiving a written petition signed by at least 25% of the total existing parent body requesting this meeting.

ARTICLE V.

PERSONNEL: The Board of Directors of the Lighthouse Christian Schools shall hire the Director of Education, the Director of Operations, and the Director of Marketing and Development, who shall in-turn hire staff members who will motivate and promote development of the students in accordance with the Mission Statement and Statement of Faith as described herein.

The Administrators and staff members must be spiritually sound in their teaching and lead a consistent Christian life. They must also be a member in good standing or adherent in their local Trinitarian Christian church.

Employees of Lighthouse Christian School shall annually sign a statement affirming their agreement of the Statement of Faith and Mission Statement of Lighthouse Christian School.

ARTICLE VI.

NON-DISCRIMINATION: Lighthouse Christian School will admit students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to all students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship programs, and athletic and other school administered programs.

ARTICLE VII.

OWNERSHIP OF ASSETS: The corporation may own/lease/rent assets and property which assist in the accomplishment of its goals and objectives. The corporation may also incur debt and liabilities consistent with the ownership/lease/rent of assets and property which assist in the accomplishments of its goals and objectives. The Chairperson of the Board of Directors shall sign any deeds or conveyances deemed necessary after the authorization of the Board of Directors. Authorization shall consist of agreement of two-thirds vote of the voting members of the existing Board of Directors.

ARTICLE VIII.

DISSOLUTION: The corporation may be dissolved and its affairs concluded voluntarily by written request of two-thirds of the total existing voting members of the corporation. Upon the dissolution of the corporation, and after paying or making provisions for the payment of all of the liabilities of the corporation, the Board of Directors shall dispose of all assets of the corporation exclusively for the purpose of the corporation in such manner, or to such organization or organizations that hold to a distinctively Christian worldview as proscribed by the statement of doctrine in the Articles of Incorporation and these Bylaws and that are organized and operated exclusively for charitable, educational, or religious purposes as shall at the time qualify as an exempt organization or organizations under section 501[c](3) of the Internal Revenue Code or corresponding section of any future United States Internal Revenue law.

ARTICLE IX.

AMENDMENTS: These Bylaws may be amended by two-thirds vote of the voting members of the existing Board of Directors of Lighthouse Christian School. Amendments shall be presented in writing and transmitted electronically or by U.S. mail to all members of the Board of Directors. The members of the Board

of Directors shall have at least 10 calendar days to review the proposed amendment(s) prior to vote.

Adopted this fifteenth day of June, 2010 by the majority vote of the Board of Directors.

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Sarah Cice

Chairperson, Board of Directors

Secretary, Board of Directors

Lighthouse Christian School

Revised 12/95

Revised 11/97

Revised 03/98

Revised 05/00

Revised 12/02

Revised 11/05

Revised 03/06

Revised 04/07

Revised 06/10