



Lighthouse Christian School
3008 36st St. NW • Gig Harbor, WA 98335 • 253-858-5962 • www.lcschool.org

Job Description: After School Care Manager

Goal: To provide appropriate supervision of students in after school care program

Report to: Principal/Secondary

Qualifications:

- Born-again Christian and credible Christian role model whose godly lifestyle and character demonstrate obedience to God and the Holy Scriptures. Active member of an evangelical Trinitarian church.
- Accepts and supports the school's statement of faith and indicates a continuing sense of God's direction in working at Lighthouse Christian School.
- Must be at least 18 years of age
- Ability to work as part of a team
- Positive attitude
- Good communication skills
- Demonstrate an attitude of support and encouragement
- Prefer one to two years' experience with school-age children

Essential Duties:

- Supervise Lighthouse school age children after the normal school day.
- Manage after school care program and give supervision and management of all after school care workers.
- Ability to analyze situations and adopt an effective course of action.
- Facilitates positive and productive interactions
- Ability to work as a team member.
- Ability to properly administer first aid if necessary.

WORK HOURS:

- Part time, non-exempt position based upon the school year calendar. Hourly wage as outlined in the annual at-will employment letter.